



COMMUNITY ACTION OF SOUTHERN INDIANA
AT THE SALVATION ARMY
2300 GREEN VALLEY ROAD, NEW ALBANY, INDIANA 47150
812-944-1018

Energy Assistance Program (E.A.P.) beginning November 2014
Dependent on available funding

The first **10-20** people **per day** **MAXIMUM** includes disconnects & shut-offs

Monday, Tuesday, Thursday, and Friday

MORNING SESSION 9:00AM – 12PM (CRISIS ONLY!)

Up for disconnect in the next 24 – 48 hours, service already off, bulk fuel under 10%

AFTERNOON SESSION 1:00PM – 4PM – FIRST COME, FIRST SERVED

WEDNESDAY – CRISIS ONLY

9:00AM – 12PM (Subject to change) (CRISIS ONLY!) Morning session only!

To apply for Energy Assistance, you must submit the following:

2014-2015 Energy Assistance Check List

We apologize for having so many rules but the state wants the following information for this visit. If these items are not brought in you will NOT be able to be seen and will need to sign-up again at a later date.

All Income and Social Security Cards for all household member(s) are required.

INCOME (Acceptable proof of last 12 months income)

- Working income for person(s) 18 or older – Last paycheck stub(s) for year 2014 with Year-to-Date gross income for each job held in 2014. (Including 2013 when applicable- Last 12 month's income!).
- If 18 or older and enrolled in school/college state requires a current year's school schedule/transcript
- W-2 form(s) for the previous year's wages can be used by itself only for applications in the months of January through April 15th
- Self-Employed – Tax Returns for the previous year with all schedules & attachments
- Zero Income – If unemployed in the last 12 months, a 12 month income history is required from the WorkOne office located on State St.
- Social Security, Pension, Retirement benefits – 2013 & 2014 bank statement (if direct deposit) OR 2013 & 2014 Social Security award letter(s) OR copy of monthly check.
- Unemployment benefits – 12 month printout prior to application date from WorkOne office
- TANF – 12 month printout prior to application date

UTILITIES

- Current Electric & Gas bill – If using bulk fuel you must submit a 2014/2015 current statement from your provider (Utility bills must be in name of an adult household member or landlord w/affidavit (provided).
- RENT**
- If you rent, current full lease is required or Landlord Affidavit(see intake specialist for Landlord Affidavit) Must not be older than 2 years from date of application, and be signed by landlord & tenant
 - If you live in subsidized housing, state requires a copy of your Sect 8 voucher, Housing Notification OR HUD paper
 - **Copy of any/all household members Social Security card(s).**